



THE COMMERCIAL  
ACADEMY

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# The Australian Food and Grocery Code of Conduct

## **PART 6**

## **Compliance**





**Under the Australian Grocery  
Code of Conduct the retailer  
and wholesaler are  
responsible for:**

- **Training staff**
- **Keeping records**

# COMPLIANCE TRAINING FOR RETAILERS AND WHOLESALEERS

The retailer and wholesaler are responsible for training:

- Buying teams on code's requirements within 6 months of code acceptance.
- New team members must receive code training promptly.
- Annual retraining sessions ensure continuous compliance understanding.

# **RECORD KEEPING - GROCERY SUPPLY AGREEMENTS**

Retailers and wholesalers must:

- Maintain copies of grocery supply agreements they are a party to.
- Keep all documents during the agreement term and for 6 years after it ends.



# RECORD KEEPING - NOTICES AND DECISIONS

These records include:

- Maintaining records of notices, decisions, and actions.
- Offers for agreement variations, delisting decisions, and outcome reviews.
- Notices of required changes to packaging, supply changes, and price negotiations.

# ENHANCING ACCOUNTABILITY THROUGH DOCUMENTATION

Detailed record-keeping is vital for:

- Code compliance.
- Demonstration of adherence to guidelines and transparency.
- Resolving disputes and building trust with suppliers.





# CONCLUSION

Compliance with the Australian Food and Grocery Code of Conduct is critical for suppliers and retailers in the food and grocery industry to ensure fair and transparent trading relationships.

**For more information on the Code and its requirements, visit the Australian Government's official website:**

<https://www.legislation.gov.au/Details/F2021C00201>







# DISCLAIMER

Based on content from the Federal Register  
of Legislation at 5th March 2021. For the  
latest information on Australian Government  
law please go to:

**<https://www.legislation.gov.au>**



# WHEN THIS CODE APPLIES

Want to know more about the Australian Food & Grocery Code of Conduct?

 Follow

**Follow us to receive the more Code of Conduct insights over the coming weeks:**

1. **Preliminary and Good Faith**
2. **Grocery Supply Agreements**
3. **Paying Suppliers**
4. **Requiring Payments from Suppliers**
5. **Delisting Products**
6. **Other Conduct**
7. **Price Increases**
8. **Dispute Resolution**
9. **Strategies for Successful Resolution**
10. **The Code's Independent Reviewer**
11. **Mediation and Arbitration**
12. **Compliance**
13. **Summary of the Code**





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organisation comply with the Code and  
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